



Permanent Maintenance Officer
Grade 5 SCP 8 – 14
£25,992 - £28,642
35 hours per week
Mon, Tues, Weds + Fri 11am – 6.30pm
Thurs 11.30 – 7pm
(includes a 30 mins unpaid break)

The children, staff and Governors are seeking to appoint a Maintenance Officer to join our friendly team working in a busy school environment.

Applicants need to have well developed inter-personal skills and be capable of responding flexibly to day-to-day pressures, demonstrating personal initiative, motivation and commitment. We are looking for a hard-working, cheerful person who will be proud to maintain our school and grounds to a very high standard of cleanliness and safety. The successful candidate will also need to demonstrate a professional attitude and be capable of working accurately, showing attention to detail. Other essential skills include being empathetic, able to work as part of a successful team and having a sense of humour. Annual leave to be discussed.

The job is based in a Primary School with approximately 400 pupils on roll. The role is integral to the safe and efficient running of the school and its surrounding facilities. It is a permanent position at 35 hours/week, requiring the post holder to work their hours both during term time and in school holidays with occasional additional hours to be worked and claimed separately.

Oughtrington Primary School is committed to safeguarding and promoting the welfare of the children and staff and expects all adults to share this commitment. Enhanced DBS clearance will be required. Further information about the Disclosure Scheme can be found on homeoffice.gov.uk/agencies-public-bodies/dbs. Visits to school are warmly welcomed and encouraged. If you wish to make an appointment to have a look around school, please telephone the office on 01925 752086.

Application forms and details are available on the School's website (www.oughtringtoncps.co.uk). All completed forms should be returned to school for the attention of Mrs Proud either via the school office or email to oughtrington.admin@thebeamtrust.co.uk and marked 'Private & Confidential'.

Closing date: 12pm 9th May 2025
Short Listing: w/c 12th May 2025
Interviews: w/c 19th May 2025

Job Sharing: This post is not available for job sharing